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17 February 19

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

SUBJECT : - Travel Claim for ~~Period~~

1. It is check in the amount of **\$7.00** be drawn in favor of . This payment represents reimbursement to claimant for expenses incurred and per diem accrued while in a travel status on behalf of Project Aquatone. The check should be sent to **Room 2010, Quarters 20** for delivery to the payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of **\$7.00**. This expense is properly chargeable as follows:

TRAVEL ORDER NO.	ALLOTMENT SYMBOL	OBLIGATION REF. NO.	OBJECT CLASS	AMOUNT
PCS-501-Proj 160-96	6-2004-10-001	9034	08.2	\$7.00

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer
Project Comptroller

Distribution:

- 001 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSJr/jec

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